



611 Mulberry Road, Suite 300
 Derby, KS 67037
 Phone 316-788-6632 / Fax 316-788-6067
www.derbyks.com

**Application for
 PERMANENT SIGN PERMIT**

AN INSPECTION IS REQUIRED WHEN THE SIGN INSTALLATION IS COMPLETED

DATE: _____ PERMIT #: _____ FEE: \$50.00/Sign

ADDRESS OF PROPOSED SIGN: _____

BUSINESS NAME : _____

LOT #: _____ BLOCK _____ ADDITION: _____

ZONING DISTRICT _____ PLOT PLAN & SCALED DRAWING ATTACHED

PROPOSED SIGN CLASSIFICATION (Check Appropriate Box)

NEW SIGN <input type="checkbox"/>	COPY CHANGE <input type="checkbox"/>	EXISTING SIGN MODIFICATION <input type="checkbox"/>
Awning Sign <input type="checkbox"/>	Government Sign <input type="checkbox"/>	Nameplate Sign <input type="checkbox"/>
Bulletin Board Sign <input type="checkbox"/>	Ground Sign <input type="checkbox"/>	Portable Sign <input type="checkbox"/>
Home Occupation <input type="checkbox"/>	Projecting Sign <input type="checkbox"/>	LED Sign <input type="checkbox"/>
Identification Sign <input type="checkbox"/>	Roof Sign <input type="checkbox"/>	Directional Sign <input type="checkbox"/>
Marquee Sign <input type="checkbox"/>	Tenant Directory <input type="checkbox"/>	Monument Sign <input type="checkbox"/>
Wall Sign <input type="checkbox"/>		

GENERAL INFORMATION;

Height to Top of sign _____ Height to Bottom of sign _____

The Sign Dimensions are _____x_____x_____ Total gross Surface of Sign _____

The Sign is:

Illuminated	<input type="checkbox"/>	Single sided	<input type="checkbox"/>
Indirectly Illuminated	<input type="checkbox"/>	Double sided	<input type="checkbox"/>
Not Illuminated	<input type="checkbox"/>		

 NAME OF PERSON APPLYING FOR PERMIT

 NAME OF SIGN COMPANY

 PHONE NUMBER

 SIGN COMPANY ADDRESS

 CITY, STATE ZIP

OFFICE USE ONLY: PERMIT NUMBER: _____ PERMIT FEES \$ _____

APPLICATION REVIEW BY: _____ APPROVED DENIED